

PART 1

To be completed by the responsible authority

Leeds City Council's Environmental Action Service

Proposed Controlled Measures under the Licensing Act 2003

Name and Address of Premises: 68 Otley Road, Guiseley, Leeds, LS20 8AH,

Application for premises to function as a café bar situated on Otley Road, with nearest noise sensitive residential premises being a flat above and flats nearby.

Having considered the application under the Licensing Act 2003 for the above premises, we consider that the following measures are relevant and reasonable in order to meet the following aim of the licence:

- Prevention of public nuisance

Noise and Vibration

1. Licensable activities shall be conducted and the facilities for licensed activities shall be designed and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties.
2. Noise from a licensable activity at the premises will not be audible at the nearest noise sensitive premises after 11pm.
3. There shall be no external loudspeakers.
4. Bottles will not be placed in any external receptacle between 11 pm and 7 am the following day to minimise noise disturbance to neighbouring properties.
5. Noise from plant or machinery shall not be audible at the nearest noise sensitive premises during the operation of the plant or machinery. Plant and machinery shall be regularly serviced and maintained to meet this level.
6. The activities of persons using any external areas such as for smoking shall be monitored after 11 pm and shall be reminded to have regard to the needs of local residents and to refrain from shouting and anti social behaviour etc when necessary.

Litter

7. The PLH/DPS and premise staff shall ensure that litter arising from people using the premises is cleared away regularly and that promotional materials such as flyers do not create litter.

Transport / Pedestrian Movement

8. Clear and legible notices will be displayed at exits requesting patrons to leave the premises quietly having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors, sounding horns and loud use of vehicle stereos and anti-social behaviour.

On 16 October 2017 at 12:44 "Patterson, Bob"

Classification: NOT PROTECTIVELY MARKED

Dear Gareth,

Thank you for your recent application for a new premises licence at the subject premises.

You will be pleased to know, albeit not altogether surprised I suspect, that West Yorkshire Police have no outright objections to your application.

However, West Yorkshire Police would recommend that you agree to the following measures being included as conditions of your licence, in relation to CCTV and in substitution to those CCTV measures you have already offered in your application on page 12.

As such, this email serves as an official representation to your application at this stage, but only as this is the final day to make representations.

The measures to agree are as follows:-

- *A suitable Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times where members of the public are present on the premises,*
- *The CCTV system will cover the main entrance/s and exit/s and designated emergency egress routes from the premises,*
- *The CCTV system will contain the correct time and date stamp information,*
- *The CCTV system will have sufficient storage retention capacity for a minimum of 31 days' continuous footage which will be of good quality,*
- *A designated member / members of staff at the premises will be authorised to access the CCTV footage and be conversant with operating the CCTV system. At the request of an authorised officer of the Licensing Authority or a Responsible Authority (under the Licensing Act 2003) any CCTV footage, as requested, will be downloaded immediately or secured to prevent any overwriting. The CCTV footage material will be supplied, on request, to an authorised officer of the Licensing Authority or a Responsible Authority.*

The measures are taken from the official Leeds City Council V7 Pro-forma risk assessment, which aims to produce a standardised wording of relevant conditions to promote the four licensing objectives.

You may have seen this document already?